



## BoT Meeting Agenda

**Wednesday, July 21, 2021 6:00PM**

**In attendance:** Maureen Baumann, Suzanne Borth, Ann Denison, Marsha von Dossoneck, Hank Florence, John Bohland, Gary Koerner, Rick Ross

**6:03 Lighting the chalice** Opening words: Hank Florence

Next month's words **will be offered by Suzanne Borth**

**6:04 Check In**

**6:15 Finance**

Gary reported on monthly P&L statement in detail to explain it to the new members. And ask if there were any questions about the coming year's budget. There was some concern and discussion about the \$3000 maintenance allocation for maintenance and repairs with the roof needs. It was clarified that it is not a fund but a budget line item so last year's unspent funds do not roll over. If we do need large funds, there is a capital campaign for the

Marsha moved to affirm Gary Koerner as treasurer for the 2021-22 church year. John seconded. It was unanimously affirmed.

A certain amount of the minister's salary is affixed to a housing allowance, based on their need. It was moved by Maureen, that effective 8/1/2021, \$23,000 of the Rev Alex de Souto Silva's annual salary will be designated as a housing allowance. Seconded by Hank. It passed unanimously.

Tom Piette has determined we need \$1200 to fix the plumbing. We do not require to get bids so we determined to go with Tom's ideas and need to clear the funds. Suzanne moved and seconded by Hank. It was unanimously approved.

Director of Religious Education, Adrean Dill, has asked to change the roll of childcare worker to assistant teacher role. There needs to be clarification if this is just a change in role expectations or whether this is a change in salary requirements.

**6:48 Meeting Minutes**

- Review and Approve July Special BOT meeting minutes. Moved by Marsha. Seconded by Hank. Approved as written. Unanimously.

### **6:49 Confirm meeting for August.**

- Wednesday 8/18/21 @ 6:00pm
- Opening words - Suzanne

**6:50 Thank you notes** Carol Koons for helping find housing for Rev Alex and Amy Evans for working on the hybrid.

### **6:52 Congregational COVID Policy Planning Debrief and updates**

- Feedback from staff- DRE Adrean sent a proposal ([link](#)). Pattiey ask that she record up to two songs and then be there to play in person. And fill in additional special music by instrumental live or recorded by others. She agrees to support the option of humming until singing is available. Administrator Vicky is working in the office and agrees with our proposal.
- Feedback from families (in person inside or outside)- Hank reported all families are willing to come back even with children that are not yet vaccinated. Masks were the only request. And 1 family asked that the teachers all be vaccinated. There is no ability to use the RE space until the plumbing is fixed in September. Discuss outside spaces nearby. Small groups are already cleared to be in the church with masks so the request from youth to meet in person in August already meets the requirements of our protocol so they may go ahead and meet.
- Suzanne reported on from worship's plan to move toward multi-platform. Inviting board and membership committees to give feedback. We need more support for audio and video.
- Marsha met with Mary for membership about the needs for ushers. They will write up the new usher responsibilities.
- Review and evaluate progress on policy development.
- Maureen will draft the policy based on last meeting's plan and send out to BOT for editing and revision.
- Ann moved to accepting the plan as written ([link](#)), Marsha seconded. It passed unanimously.

### **7:32 Assignment of Committee Liaisons**

NEW Liason assignments:

Marsha-

- Stewardship/Fundraising
- Committee Council

Ann-

- Finance
- Membership

Suzanne-

- Worship

- Denominational Affairs

Hank-

- Children/Youth RE
- Caring Committee

Rick R-

- Social Justice

John-

- Adult RE
- Building and Grounds

Maureen-

- Communications

### **7:35 Thinking Ahead**

- Retreat date - sending out a survey
- Youth leader- further discussion with Rev Alex
- UUA exiting minister survey postponed to August

### **7:42 ACTION item review**

Suzanne opening words next month

Maureen thank you notes

Hank follow up with Adrean on childcare changes

Maureen getting thank you notes from Vicky for new members

Maureen write up new COVID policy, share with Rev Alex and determine a plan to share with the congregation (forum and digital sharing).

Suzanne will send out RSVP for August 1 service in person to membership committee and board

Marsha will talk with Adrean about cleaning out the RE closet to start the plumbing work.

Suzanne will make a survey monkey for retreat date.

<https://www.surveymonkey.com/r/QTGSWPM>

### **7:43 Right Relations**

### **7:45 Adjourn**

#### **Bike Rack:**

- Retreat date - confirm from the survey
- Youth leader- further discussion with Rev Alex
- UUA exiting minister survey postponed to August
- Finalize COVID plan and share with congregation (Digital between now and next meeting)