

SFUU Board of Trustees Meeting

Feb 21, 2019 – 6:00 – 7:40 pm

Attending Board members:

Ian Duncan (*President*); Maureen Bauman (*Vice President*), Andy Cramer (*Financial Officer*), Barbara Munn (*Secretary*), *Trustees*: Jason Laderman-Jones, Laura Koerner,

Ex Officio member: Reverend Mike Walker

Absent: Marsha von Dessonneck (*Trustee*)

1. Business conducted by email between meetings

Nom Com

Barbie Laderman-Jones will be stepping down from the Nom Com, so a replacement is needed for the Nom Com, at least through June

Current Board members willing to stand for re-election to the 2019-2020 Board

- Laura Koerner
- Marsha von Dessonneck
- Jason Laderman-Jones
- Maureen Bauman

2. Opening Words

Andy provided the opening words

ACTION: Barb will provide the opening words for the next meeting

3. Check-In

4. Finance Report

Highlights for January (Linda Snyder via email)

Based on year-to-date figures, we continue our nice trend of bringing revenues nearly at the budgeted level while expenses overall are less than budgeted, resulting in \$2,528 surplus for our fiscal year to date, rather than the \$8,296 deficit budgeted. Our cash reserves are roughly \$38,000 now, but \$15,000 of that has been allocated for the search process.

5. January Meeting Minutes Review

Maureen moved that the amended January minutes be approved, Ian seconded the motion, the minutes were passed.

ACTION: Barb will post the approved minutes on the SFUU website, and put a hard copy in the 2018-2019 Board Minutes notebook in the Founders Room.

6. Review January Action Items

Done

7. Old Business

General Assembly Delegates

General Assembly (GA) is in Spokane, WA on June 19-23 (Wed. through Sun.)

We will need three delegates from SFUU plus the Minister.

Chalice Lighter Program – Point Person

TABLED

Action: **Maureen** will ask people if they would be willing to serve as point person for the Chalice Lighter program

Administrator position

Rev Mike reports that we have had a lot of response to our ad for the administrator position and that the hiring task force will narrow down the field and interview a handful of these on March 5th. The hope is to offer the position to one of these qualified people once the interviewing process is complete.

RE Assistant position

Adrean is collecting resumes for this position; at least five have applied so far. The hiring task force for this position will meet in 2 weeks and move forward with the selection process.

Interim Calendaring Admin responsibility

Mike has spoken with Vicky about handling the church calendaring along with putting out the eBeacon and creating the OOS; she has volunteered to add this to her tasks until the new Admin is onboard

Committee Council

Committee Council is interested in implementing a plan to reach out to members who have not been attending; Membership has agreed to provide a list of who these folks are.

June 9th will be the whole church picnic

Maureen will not be able to attend the next Committee Council Meeting

Action: **Laura** has agreed to chair the April 10th Committee Council Meeting in Maureen's place.

8. New Business

Nominating Committee

Bob Coombs and Karen Johnson are continuing members of this committee; Harriet Stephens and Barbie Laderman-Jones have served their 2 year terms, so the board needs to find two new Nom Com members.

Our new by-laws have the Nominating Committee approved in June (rather than February as it was done in the past. So, we need to see if Barbie and Harriet would be willing to stay on the committee until June OR we need to nominate two new people to be on the committee; these new people could serve for the short term (until June) or could potential be asked to continue on the committee for 2-year terms starting in June.

Action: **Jason** will ask Barbie if she is willing to fill her position through June

Action: **Andy** will ask Harriet if she is willing to fill her position through June

Aside: Stevie Rea is willing to be on the nominating committee; once we know what Barbie and Harriet want, we need to follow up with Stevie.

Someone from the Board needs to chair the Nom Com. This should be a Board member who is NOT returning to be on the 2019-2020 Board. So first, the current Board Members need to consider whether or not they are willing to serve again.

Action: Jason will consider whether he will continue on the Board and get back to us by the end of the weekend

Action: Andy will ask Marsha if she is planning to continue on the Board or not.

Laura has another year in her 2-year stint as trustee, but would consider being Board Secretary next year instead. Maureen is also interested in staying on the Board in some capacity. Andy intends to step down.

Change Date of May and June BOT meetings

Remaining BOT meeting dates for this board:

March 21 (Ian will miss this meeting)

April 18 (Jason will miss this meeting)

May 9

June 13 (will probably be a joint meeting with 2019/2020 Board)

Action: Barb will calendar these Board meetings, and will email Marsha and Linda

Treasurer Position

Linda Snyder will be leaving the Treasurer position, and hopes to hand over the reins to a new Treasurer by March 31st.

Finance Committee has two people in mind for the position and is moving forward with finding a replacement for Linda; the finance committee report back to us.

Linda has discussed some Ideas with the Finance Committee to make the job less cumbersome for the next Treasurer (including removing some of the administrative tasks and potentially giving those tasks to the new Admin).

Linda also has agreed to take the lead on drafting the next budget.

The Board appreciates Linda's service as Treasurer (and on the Finance Committee).

One service for the Summer

Worship committee has agreed to return to 1 service for the summer season (May 26-Sept. 1) and will take care of advertising the transition to the congregation

Roof Repair Costs

While fixing another leak in the roof, the roofer looked over the rest of the roof and indicated that the roof will need to be replaced soon. Buildings and Grounds is working on getting an initial estimate for the repair just to get the ball rolling and, in conjunction with the Finance Committee, will make recommendations to the Board. The Board will eventually have to form a task force to pursue the roof repair.

9. Minister's Report

Rev Mike met with the Transition Team to consider the idea of planning to make the transition to the next minister run smoothly. The new called minister will likely start on August 1st.

Action: Mike will have further discussions with the Transition Team to develop a plan to help the minister and congregation to get to know each other.

10. Next Meeting: Thursday, March 21st, 6 pm