



BoT Meeting Agenda - Minutes

Wednesday, February 19, 2020 6PM

Our mission is to build beloved community that respects diversities, as we nourish the spirit, care for the Earth, and inspire faithful acts of peace and justice.

*Board members in attendance: President- Ian Duncan; VP- Maureen Bauman; secretary- Laura Koerner; Finance officer: Marsha Von; trustees- Rick Marshall (AJ running late)
Treasurer: Gary Koerner- present*

6:00 Gathering, thank you notes *none*

6:10 Lighting the chalice Opening words: Ian

6:12 Check In

6:20 Finance

Gary Koerner - Budget review

The one time ask plus an additional \$20K donation successfully recovered the budget. We now have \$50K more in the bank than just one month ago, and are expecting to reach our pledge revenue budget for the year.

Budget expenses are in line with expected amounts.

Finance committee has started planning the budget for 2020/2021 fiscal year. Each responsible group/leader is asked for input to the budget. For the ministerial compensation, a Board member and CoM member will convene with AJ and the treasurer to recommend next year's compensation package.

The Board budget should include Committee Council pizza expenses.

*\$500 Non Violent Communication line item needs to be decided. **Marsha will follow up.***

6:35 Stewardship

Review who is leading which dates

Next Sat. at the Lowry's has been canceled

At Suzanne's only 1 person so Marsha is tracking it

All others have several people so they should be a go

6:45 Meeting Minutes

Review and Approve January Meeting Minutes

Maureen revised the January minutes; *Laura will send whole batch to Rick* to review in same way

Minutes need to get to Joan

Unanimous approval of January minutes as revised

Task for AJ- he will share the BoT folder with Laura so that all approved minutes can go in there (a folder in the church account)

And members will also find minutes posted on the web

Should print out a hardcopy as well- better archiving

6:50 What do we want in terms of meeting minutes?

Summary- not so detailed

7:00 Confirm meeting for March

Who will do opening words?

Rick= opening words for March

March 18th- 3rd Wed- changing to 6:30

Laura will change to 6:30 w Vicky

Will continue this at least through May

7:05 Needs Assessment (Rick)

In what ways are we fostering "community" in the congregation?

This question was discussed and notes collected separately by Rick. Action items resulting from discussion:

- *Marsha will check with Ann Denison to see if signed up for camping trip yet- usually by now we have a date*
- *Marsha- Will Adult RE "own" Non-violent communication?*

7:15 Appoint outgoing board member for nominating committee

Timeline= this BoT session goes to June

We should set a date for the annual meeting- need 21 days before- so that's in May

The Nom Com should start getting together by March

Rick was appointed so per the Bylaws, his term goes until end of June

Officers are 1 year terms

No more than 2 consecutive 1 year terms

Perhaps a better system would be to ask someone who rolled off the board previously - they might be more available to do the nom com job than a current board member trying to double up on responsibilities

Need to fill secretary position

Might need to do alternative to outgoing board member requirement if can't find an outgoing board member to be on Nom Com

*This board will make a decision at next month's BOT meeting to decide intentions, **different position etc.; who if anyone we appoint to the Nom Com***

7:20 Debrief the start up workshop

Not the layout we expected.. we expected congregation to get an idea of what to expect as the minister grows with the congregation

Do we want to do RACI work regularly?

How do we actually get it on the agenda?

Should we do a Needs Assessment and then a RACI thing or just do one thing?

Idea to roll these takeaways into Needs List and Vision Gatherings...

- *One big problem take-away from the Start-Up workshop... New member yellow cards are not working- we have to fix this- new people fill out the card but no one follows up*
- *How do we move people from joining to getting involved?*

The BoT will do a RACI thing when we process all this

Ian will include something about this process in the BoT column in the next newsletter... will de-brief this ministry Start-up Workshop

And then on Stewardship Sunday March 29th- when Rick will lay lead with AJ- they will put some focus on celebrating where we are in our goal and reporting back - we can sum-up for the congregation there

7:30 Clarification of building use policy - UU the Vote

See example attached in Email (assign a task force?)

Suggested to appoint another task force- try to come up with a more simple and straightforward policy (maybe with real-life examples)

*AJ and Rick will be on the building use policy task force - **will ask Bill if he'd like to join**
Marsha will send current rental policy to AJ and Rick*

7:35 updating/clarifying minister Letter of Agreement

-appoint 2 people to work w/ AJ and produce recommendation

Maureen and someone from the CoM

7:30 Minister Report Discussion

By July 1 we'll be compiling minister's evaluation; Board and CoM will be separate;

AJ does a self-evaluation as well

Board gets together to share out

Maybe calendar shouldn't be just lifted into the e-beacon bc there was a meeting listed in the e-beacon that was only for specific invitations- confusing

7:40 Share out of liaisons-

Laura- SJC- *UU the Vote etc.- already talked about*

Marsha-

- membership- *3 new members signed the book, 6 or 7 will sign the book soon and 2 people re-joined; last Sunday= almost 100 people (getting more people)*
- Finance- *getting new budget together*

Geoff-Adult RE-

Ian- CYRE-*Excited about retreat this weekend*
Other former RE families coming

Suzanne-

- Worship
- GA/Denom Connections

Rick-Buildings and Grounds -No report

Maureen

- Committee Council- *coming up on Feb 27 (Thurs)*
- Communications- *no report*

7:50 Right relate and reconfigure room

8:00 exit.